

ANNEX II

Advance Request for Port Entry

Advance request for port entry (ARPE) is a critical tool for the advance collection of information needed to exercise effective due diligence and inform port authorities' decision-making regarding incoming vessels. It enables, in particular, the verification and cross-checking of information for risk assessment and helps determine the appropriate course of action based on the level of risk. In line with similar practices in fisheries law (e.g., [IOTC Res. 25-11 \(2025\)](#), [CMM 08\(2020\) SIOFA](#) and [ICCAT Rec. 23-17 \(2023\)](#)), ARPE should be submitted at least 24–72 hours before port entry. The following template offers a simplified ARPE model.

SECTION A – PORT AND VOYAGE INFORMATION	
1. Port of Intended Entry:	
2. Estimated Date and Time of Arrival (UTC):	
3. Purpose of Port Call:	<input type="checkbox"/> Loading <input type="checkbox"/> Unloading <input type="checkbox"/> Transit <input type="checkbox"/> Transshipment <input type="checkbox"/> Refuelling/Resupply <input type="checkbox"/> Repairs/Maintenance <input type="checkbox"/> Other (specify):
4. Last Port(s) of Call (last five, with dates):	
5. Next Port(s) of Call (if known):	
SECTION B – VESSEL IDENTIFICATION	
1. Vessel Name:	
2. IMO Number or Other Unique Identifier:	
3. Flag State:	
4. Call Sign:	
5. Vessel Type:	
6. Gross Tonnage:	
7. Owner(s):	
8. Operator:	
9. Charterer (if applicable):	
SECTION C – MASTER AND RESPONSIBLE PERSONS	
1. Name of Master:	
2. Nationality:	
3. Contact Details (telephone/email):	
4. Company Responsible for Cargo Documentation:	

SECTION D – CARGO INFORMATION	
1. General Description of All Cargo on Board:	Provide sufficient detail to allow identification of the nature, type, composition and intended function of the goods.
2. Are you transporting any of the following items, including parts or components that provide the capability to assemble them?	<input type="checkbox"/> Conventional arms (battle tanks, armoured combat vehicles, large-calibre artillery systems, combat aircraft, attack helicopters, warships, missiles and missile launchers, and small arms and light weapons) <input type="checkbox"/> Ammunition/munitions <input type="checkbox"/> Military equipment/components <input type="checkbox"/> Fuel (including aviation or military-grade fuel), coal, or gas (including LNG or refined gas products)
3. If yes, provide detailed description, quantity, weight/volume, and classification references (e.g. HS codes):	
4. Country of Origin of Goods:	
5. Country of Final Destination:	
6. Declared End Use / End User (if known):	
7. Intermediate Consignees / Transshipment Points (if any):	
8. Licences / Authorisations (reference number and issuing authority):	
9. Supporting Documentation Attached:	<input type="checkbox"/> Cargo manifest <input type="checkbox"/> Bill of lading <input type="checkbox"/> End-use certificate <input type="checkbox"/> Export licenses <input type="checkbox"/> Import authorisation <input type="checkbox"/> Insurance certificate <input type="checkbox"/> Flag State declaration of compliance
SECTION E – DECLARATION	
<p>I hereby certify that the information provided in this notification is complete and accurate. I further declare, to the best of my knowledge and following due diligence undertaken by the vessel operator and relevant commercial parties, that the cargo has not been obtained, produced, transferred or otherwise made available in violation of applicable international law, including obligations arising under the Charter of the United Nations and other binding international instruments, and is not intended to be used in the commission of war crimes, crimes against humanity, genocide, apartheid, or other serious violations of international humanitarian law, international human rights law, or peremptory norms of international law. I understand that the submission of false, incomplete or misleading information may result in denial of port entry or other lawful measures.</p>	

Name (print):

Title / Capacity:

Signature:

Date: